

# SHIVRAJ ROMAN

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in linkedin.com/in/shivrajroman — 📁 Portfolio — 📍 Mumbai, IN

## PROFESSIONAL SUMMARY

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Civil Engineering professional with over 3 years of experience in **Quality Assurance (QA)**, **Quality Control (QC)**, and **site execution** for residential and commercial construction projects. Skilled in **site inspections**, **material testing**, **quality documentation**, and **safety compliance**. Adept at coordinating with contractors, maintaining inspection records, preparing NCR reports, and ensuring adherence to **IS codes**, **technical specifications**, and **contractual standards**. Proficient in **Excel-based KPI tracking** and data-driven reporting to improve decision-making. Ready for immediate on-site deployment in Alibaug.

## TECHNICAL SKILLS

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- **Civil Engineering:** QA/QC inspections, quality audits, NCR preparation, compliance verification, site supervision
- **Material Testing:** Concrete, steel reinforcement, aggregate, and finishing works
- **Documentation:** Inspection checklists, test reports, quality manuals, compliance reports
- **Tools:** Microsoft Excel (Advanced), Power BI, AutoCAD
- **Standards & Compliance:** IS Codes, safety regulations, contractual specifications

## PROFESSIONAL EXPERIENCE

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### Capacite InfraProjects Ltd. – QA/QC Engineer

Mar 2023 – Oct 2024

- Conducted **site inspections** and **material testing** to ensure compliance with IS codes and project specifications.
- Maintained detailed **QA/QC documentation** including test reports, inspection records, and NCR logs.
- Utilized Excel dashboards for **KPI tracking** of inspection results and reporting to management.
- Coordinated with contractors to resolve **quality non-conformances** in a timely manner.

### KPMG India (Ajmera Associates) – Associate Consultant (Audits & Analytics)

Jul 2022 – Dec 2022

- Conducted **process audits** and created **compliance dashboards** for KPI monitoring.
- Automated Excel-based reporting to reduce manual errors and improve reporting accuracy.

### Vijay InfraProjects Pvt. Ltd. – Junior Engineer (QA/QC)

May 2021 – May 2022

- Performed **quality control checks** for concrete, steel, and finishing works.
- Prepared **quality inspection checklists**, conducted site audits, and monitored contractor compliance.
- Assisted in preparing **NCR reports** and coordinating corrective actions with site teams.
- Tracked material delivery schedules to ensure approved materials were available on time.

## EDUCATION

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**PG Diploma in Data Analytics**, CDAC Mumbai

Aug 2024 – Feb 2025

**B.E. in Civil Engineering**, Pune University

Jul 2016 – May 2020

## CERTIFICATIONS

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Microsoft Excel (Advanced), Power BI, AutoCAD, Python, SQL, ChatGPT Prompt Engineering

## INTERESTS

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Construction Quality Management, Safety Standards, Civil Project Execution